



**F No Z15025/26/2022/DIR/CGHS/DIR/CGHS/  
Government of India  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare**

**Nirman Bhawan, New Delhi  
Dated the 13<sup>th</sup> September , 2022.**

**OFFICE MEMORANDUM**

**SUBJECT: Cancer Treatment at Tata Memorial Centre , Mumbai - regarding**

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Tata Memorial Centre , Mumbai is a Premier Institution for Cancer treatment and many CGHS beneficiaries avail treatment facilities at the Centre. In this regard the matter has been reviewed by the Ministry and a Memorandum of Agreement has been signed between TMC, Mumbai ( and its subsidiary Advanced Centre for Treatment , Research and Education in Cancer (ACTREC) , Khargahar, Navi Mumbai) and CGHS with a view to streamline the procedures for undergoing treatment at Tata Memorial Centre , Mumbai.

2. In this regard the undersigned is directed to convey the procedure to be followed by CGHS beneficiaries for availing treatment at Tata Memorial Centre , Mumbai as per the details given under:

- i) All CGHS beneficiaries shall obtain a referral letter from a CGHS Wellness Centre in Mumbai /Office of AD, CGHS in Mumbai for availing Cancer treatment from Tata Memorial Centre , Mumbai.
- ii) CGHS Wellness Centre shall refer the CGHS beneficiary with a proper authorization letter indicating the entitlement of the beneficiary for out/in-patient treatment i.e., General ward , semi-private ward or Private ward as the case may be corresponding to the C,B,A of Tata rates respectively as authorized as per their entitlement.
- ii) CGHS beneficiaries shall carry CGHS Card
- iii) The authorization letter shall be valid for one month and The CGHS authorization letter is inclusive for all the in house treatment (Consultation, Investigation, Chemotherapy, Radiotherapy, Surgery etc) during the validity period of one month.

CGHS beneficiaries shall have to submit authorization letter in original along with two photo copies.

iv) The CGHS beneficiaries and their dependents who are referred to TATA Memorial Centre will be charged as per the rates in force and amended from time to time for various treatments as per TATA MEMORIAL CENTRE.

v) Memos relating to drugs will be given to patient only as per policy of Tata Memorial Centre.

vi) All the medicines prescribed by Tata Memorial Centre's doctors will be supplied to the patients by the Centre as per the procedure in force from time to time. In the event medicines are not available in TMC'S dispensary, patients will have an option to procure from CGHS as per rules. In such circumstances Medical Superintendent, TMH, will certify that the medicine was not available in TMC dispensary and CGHS will provide the same to the patient.

Vii) No priority / preferential treatment will be accorded for the patients unless clinically indicated.

viii) Tata Memorial Centre shall provide treatment on credit basis to pensioner CGHS beneficiaries, etc., and to CGHS Staff as per the Authorization letter and bills shall be sent to Additional Director, CGHS , Mumbai for payment as per terms and conditions of MoU. However, the credit facility shall not cover Bone Marrow Transplant cases , for which separate permission is required. Credit facility will not be extended to pensioners and CGHS staff who opt for treatment in a higher category than the one he/she is entitled to.

ix) Serving CGHS Staff shall take permission letter from Addl. Director, CGHS of the city of residence and report to Add. Director, CGHS , Mumbai for further referral to TMC.

x) Other serving employees report to CGHS, Mumbai with approval of their Ministry/Department.

xi) Any consultation without the presence of the patient shall be charged by TMC at normal rates and no credit facility shall be provided.

xii) Serving CGHS beneficiaries shall make payment and claim reimbursement from concerned Ministry/Department.

3. These orders are valid for a period of two years from date of issue.

[ Dr Nikhilesh Chandra ]

Director,CGHS  
Tel 011-2306 2800

To

1. All Ministries / Departments, Government of India
2. Director, CGHS, Nirman Bhawan, New Delhi
3. Estt.I/ Estt.II/ Estt.III/ Estt.IV Sections, Ministry of Health & Family Welfare
4. Admn.I / Admn.II Sections of Dte.GHS
5. Addl. Director, CGHS(HQ) / Addl.DDG(HQ)/Addl. Directors Directors of CGHS Cities
6. Rajya Sabha / Lok Sabha Secretariat
7. Registrar, Supreme Court of India /Punjab & Haryana High Court, Chandigarh
8. Under Secretary, U.P.S.C.
9. Under Secretary Finance Division
10. Deputy Secretary (Civil Service News), Department of Personnel & Training, 5<sup>th</sup> Floor Saradar Patel Bhawan, Sansad Marg , New Delhi
11. PPS to AS&MD, NRHM / AS (H) /DGHS
12. Secretary, Staff Side, 13-C, Ferozshah Road, New Delhi
13. Office of the Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi
14. All Offices / Sections / Desks in the Ministry
15. UTI Infrastructure Technology And Services Limited, UTI-ITSL Tower, Plot No3 Sector -11, CBD Belapur, Navi Mumbai-400614
16. Nodal Officer, MCTC, CGHS with a request to upload a copy of OM on CGHS Web-site
17. All Hospitals empanelled under CGHS through Addl. Director, CGHS of concerned city.
18. Office Order folder

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PPS to Secretary, HFW  
PPS to AS&DG, CGHS, MoHFW  
Director, EHS , MoHFW

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PPS to Hon'ble HFM  
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